

## Heart Math Tutoring 2020-21 Virtual Tutoring Program

Ready to have some fun while practicing math this school year? Enroll your elementary school student in **Heart Math Tutoring's Virtual Tutoring Program!** Students have been nominated by their school, and we need your help to complete the enrollment process by filling out the form below. Enrolled students will receive a **FREE math resource kit** and are eligible to earn rewards throughout the program! Email any questions to [families@hearttutoring.org](mailto:families@hearttutoring.org).



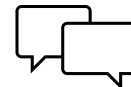
Early Math Skills



Online Tutoring



Free Math Resource Kit



Mentorship

### Parental Consent Form

*If you would like your child to participate in Heart's virtual tutoring, please fill out this permission form.*

**Project Purpose and Description:** *Heart Math Tutoring* ("Heart" or "Heart Tutoring") is a Charlotte-based non-profit that trains volunteers and staff to provide one-on-one tutoring for students in math. The curriculum is activity-based and helps fill conceptual gaps that would otherwise prevent students from progressing with their class. To determine where gaps in understanding exist, each student enrolled in the program will be given a 30-minute one-on-one assessment. Students who qualify and participate will also be assessed at the end of the program to evaluate the progress they make. *Participating students will receive free tutoring for 30 minutes twice per week.* Heart Tutoring will gather and analyze student data (EOG, MAP, and other academic performance data) this year and in future years to demonstrate the effectiveness of their program. *For the 2020-21 school year, tutoring is being delivered remotely, with tutors and students meeting using computer technology rather than in-person.* Sessions can be accessed on a phone, tablet, or computer. We recommend that families or teachers help children prepare for and log-in for sessions, but we do not require supervision during the sessions. Heart Tutoring staff will be present to monitor each session.

**Length of Participation:** Students who qualify to participate in the program receive tutoring virtually from September through May.

**Risks of Participation:** There are no foreseen risks to the student.

**Volunteer Statement:** Your child is a volunteer. The decision to participate in this program is completely up to your child and you. If you decide to allow your child to participate, he/she may stop at any time. Your child will not be treated any differently if you decide not to allow him/her to participate or if your child stops once he/she has started.

**Confidentiality:** All individual student information obtained by Heart Tutoring will be kept strictly confidential and will not be disclosed to third parties with certain exceptions. Exceptions include CMS employees with a need to know (defined by FERPA), an outside program evaluator contracted to conduct an evaluation of Heart Tutoring, or to any other person legally required to view confidential information, or to any other person entitled to confidential information. See more in Heart Tutoring's Privacy Policy (link below). Heart Tutoring staff members and volunteers are registered in the CMS volunteer Management System, have received a background check and have received the required clearance status of Unsupervised prior to engaging in lessons-tutoring with your child. Heart Tutoring sessions will take place using Zoom, Google Meet, or other software (and they may be recorded. To provide optimal support to students and tutors, Heart Tutoring staff may also attend the virtual session or listen to its recording later.) Heart will provide a password to access the tutoring session to parents, participating tutors, and CMS staff only.

**Children's Online Privacy Protection Act:** In compliance with the Children's Online Privacy Protection Act (COPPA), parents (or legal guardians) of children under the age of 13 years of age must consent to collection, use and disclosure of personal information from their children collected by Heart Tutoring on Heart Tutoring's websites or third-party platforms. Heart Tutoring's Privacy Policy is found here: <https://hearttutoring.org/wp-content/uploads/2020/06/Heart-Tutoring-Privacy-Policy-6-16-2020-Merged.pdf>. We will not grant your child access to any Heart Tutoring website accounts unless you provide us with permission. To use Heart Tutoring's online services, your child must provide us with your child's name and your personal username/user ID for Google Meet, Zoom, Jamboard, and other software where Heart Tutoring can communicate with your child in providing the online services.

**Revoking Consent:** You may revoke your consent at any time to refuse further collection and use of your child's information. To revoke this consent, please contact us at [families@hearttutoring.org](mailto:families@hearttutoring.org).

**Student Responsibilities:** Students will be available online during the day and time for their scheduled tutoring session. Please note that if your student misses 3 or more tutoring sessions they will be at risk of losing their spot in Heart Tutoring. Students agree to follow all the CMS rules for using computers and the Internet when participating in this program as outlined in the CMS Student/Parent Handbook.

**Parental Informed Consent for Student Participation in Heart Math Tutoring (“Heart Tutoring”)**

<b>Student Name:</b>	<b>Grade Level:</b>	<b>Teacher:</b>	<b>School:</b>
<b>Child’s CMS ID Number:</b>		<b>Birthdate (MM/DD/YYYY)</b>	

*Please check the appropriate box and sign below. \*Items require “YES” for participation.*

**Do you give permission for your child to participate in and be assessed by Heart Math Tutoring?\***

Yes    No

**Do you give permission for Charlotte-Mecklenburg Schools to release the following data for your child to Heart Tutoring for the purpose of demonstrating the effectiveness of the program?\*** *(This consent remains in effect until notification from a parent or legal guardian is received by this agency notifying the agency to discontinue services and program involvement, or the student graduates and/or leaves Charlotte Mecklenburg Schools)*

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Demographic data (that is, gender, race/ethnicity, grade level, school name)</li> <li>• Limited English Proficiency (LEP) Status</li> <li>• Exceptional Children (EC) and/or Gifted (AIG) Status</li> <li>• Course Grades</li> <li>• Standardized Test scores, levels, proficiency (that is, beginning, middle and end of year district state tests)</li> </ul> | <ul style="list-style-type: none"> <li>• Attendance Data</li> <li>• Behavior data (suspensions)</li> <li>• Promotion/Retention</li> <li>• GPA (High School Students Only)</li> <li>• Graduation Status (High School Students Only)</li> <li>• Credits Earned and Credits Attempted (High School Students Only)</li> </ul> |
|--|---|

Yes    No

**Do you give Heart Math Tutoring permission to use and/or reproduce photographs, videos, likeness, or the voice of your child for marketing and informational activities of the program?** (Names will not be used.)

Yes    No

**Do you give Heart Math Tutoring permission to share student names and tutoring times with other community partners including HELPS and Augustine Literacy Project? \***

Yes    No

**What type of device will your student use for tutoring sessions?** *(select all that apply)*

Tablet    Smartphone    Computer/laptop    Unsure

**What is the best form of communication for scheduling, reminders, etc.?** *(select all that apply)*

Phone call    Text    Email

**I am at least 18 years of age and am the parent or legal guardian of \_\_\_\_\_(insert child’s name). My signature indicates that I consent to have my child participate in Heart Math Tutoring’s online tutoring programming and to my child’s use of third party online video and educational platforms, such as Google Meet and Jamboard, as conferencing tools, with sessions recorded. I have read the Heart Tutoring privacy policy, and I certify that I consent to the collection, use and/or disclosure of my child’s personal information in accordance with Heart Tutoring’s privacy policy.\***

\_\_\_\_\_  
Parent/Guardian’s Name\* *(PLEASE PRINT)*

\_\_\_\_\_  
Parent/Guardian’s Signature\*

\_\_\_\_\_  
Date\*

\_\_\_\_\_  
E-Mail\*

\_\_\_\_\_  
Phone Number (home or cell)\*

\_\_\_\_\_  
Home Address\* *(FREE Math Resource Kit will be mailed to home upon student’s qualification into program)*